

# Hiding Purchasing Notes (Spec 5327)

**Date Released:** May 2017

**Modules:** Item Details window in Navigator and Selection Sheet Manager

**Description:** Adds a setting to hide Purchasing notes from users who do not have access to enter POs.

**Reason for Change:** Hide notes that are not applicable to sales.

## Set-up

### Control User File

The ability to Enter POs is controlled by the **Allow to Enter POs** setting on the Control User File.

Path NAV: NAV 5>Option "U">screen 1

Path SSM: SSM 5>Option "U">screen 1

### Item File - Special Instructions

Purchasing notes are entered via the Special Instructions option.

**Special Instructions** ✖

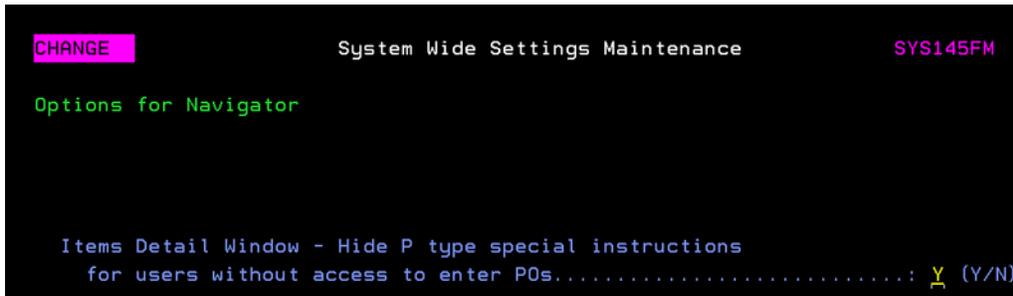
Main Type	Sub Type	Text	Print?					Col	
			P/L	Ack	Inv	P/O			
T		SOME CARTONS LABELLED: VANGUARD 10!	Y	Y	N	N	T	⊖	
I		INSTALL REQUIRED!	Y	Y	N	N	R	⊖	
		SEALANT (SE1095Z) IS INLCUDED WITH YC	N	Y	N	N		⊖	
P		PURCHASING NOTES						⊖	
								⊖	
								⊖	
								⊖	
								⊖	
								⊖	
								⊖	

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**Main Types:** Disclaimer, Installation Instructions, Misc/Other, Shipping/Delivery Instructions, Translated Name or Description, Alternate/Substitute Item, Purchasing Instructions.

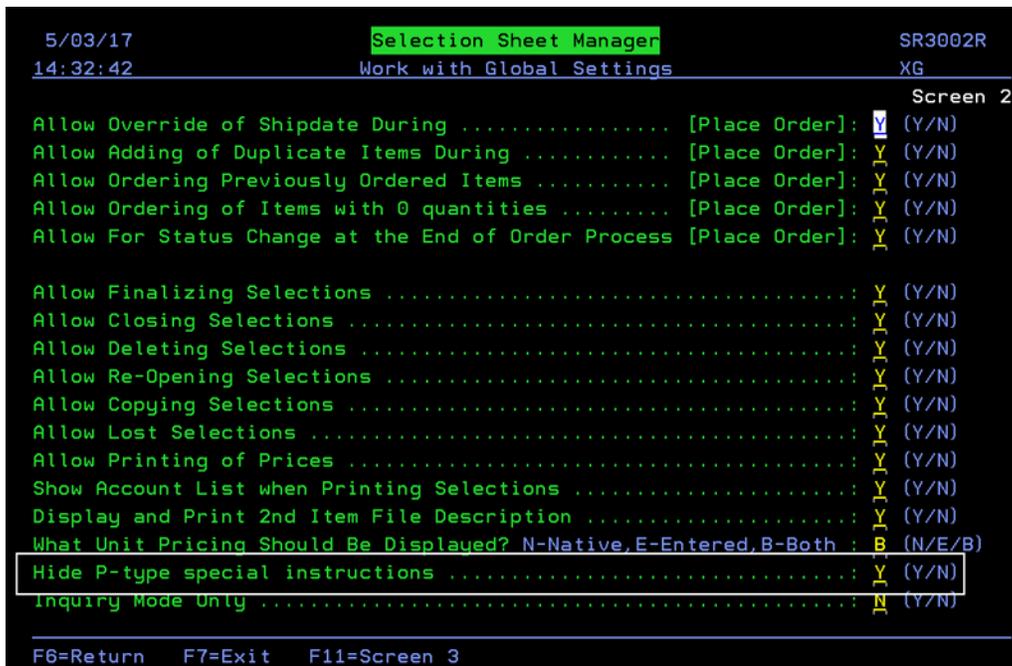
**Sub Types:** User Defined Codes (EG: Assign codes for the language used if the instructions are entered in multiple languages, or enter U for URL)

## System Wide Setting - Options for Navigator



## Selection Sheet Manager (Menu Options SSM1, 2, and 3)

Screen 1 or 2



## Accessing Item Details

Purchasing Notes are included in the Product Knowledge section of the Item Detail window; unless they have been flagged to not appear.

### Selection Sheet Manager

The Item Information window is accessed by clicking the item details icon (  ) next to an item.

Items#: **SAI10900** Details, Product Knowledge, and Available Inventory



**SAI10900**  
GENOVA 5" FLORENCE | 1/2"X34.45SFXRL HICKORY

**Manufacturer:** SAI - SAICIS S.P.A., CERAMICHE

**Product Line:** TAS - TASTERIA SERIES

**Usual Supplier:** SAI - SAICIS S.P.A, CERAMICHE

**Item Status:** STOCK

**Comments:** NO BROKEN CARTONS

Additional Details
Product Knowledge
Available Inventory

<b>Item#</b>	SOME CARTONS LABELLED: VANGUARD 10900 INSTALL REQUIRED!
	PURCHASING NOTES
	There are 10 SF per CT There are 30 PC per CT
<b>Product Line</b>	Tastiera is a rustic look. Full ceramic
<b>Manufacturer</b>	Allow 3-5 weeks for delivery on most items. Accordez 3-5 semaines pour la livraison sur la plupart des articles.

### Navigator

The Item Information window is accessed by clicking a hyperlinked item.

Click the **Product Knowledge** tab.

Item Detail Information
✕

Item#:

SAI10900

Submit

Details

Product Knowledge

Available Inventory

All Prices

Item Costs

SKU

Supplier Data

Item#	Product Line	Manufacturer
SOME CARTONS LABELLED: VANGUARD 10900 INSTALL REQUIRED!	Tastiera is a rustic look. You can substitute with AOT Italia Series. Full ceramic	Allow 3-5 weeks for delivery on most items. Accordez 3-5 semaines pour la livraison sur la plupart des articles.
There are 10.00000 SF per CT		
There are 30.00000 PC per CT		